



# Howell Mountain Mutual Water Company

## Board Meeting Minutes Wednesday, September 20, 2023

**Located at the HMMWCO Office – 1100 Friesen Drive, Angwin, CA 94508**  
**Also, via ZOOM – Meeting ID: 875-994-4007 – Password: Howell1100**

**Call to Order:** 6:34 pm

**Frank Dotzler**

- Board Members Present: Frank Dotzler, Maurice Helmer, Jesse Clifton, Greg Desmond
- Board Members Present via Zoom: Nikki Callnan (\*\* was late so did not vote to approve\*\*)
- Board Members Absent: Dave Wesner
- Employees Present: Tanner Hiers, Shannon Damonte
- Community Members Present: NONE

**Approval of Agenda:**

**All Board Members**

- Jesse moved to approve the Agenda; Craig seconded – 5 ayes

**Approval of August 30, 2023, Minutes:**

**All Board Members**

- Jesse moved to approve the August 30, 2023 Minutes; Craig seconded – 5 ayes

**Public Comments: None**

**August 2023 Financial Reports:**

**Shannon Damonte**

- August Financial Reports were provided.
- Income was under projected budget by \$10,262 for the month and under \$28,652 for the year. General and Administrative expenses were over projected budget \$924 for the month and under \$2,893 for the year. Operating expenses were under projected budget by \$13,705 for the month and under projected budget \$61,759 for the year.

**Approval of the August 2023 Financial Reports:**

- Maurice moved to approve the August Financial Report; Greg seconded – 5 ayes

**Customer Communications: NONE**

**Shannon Damonte**

**Rate Increases:**

**All Board Members**

- The Board was provided with a comparison of expenses from 2014 (last rate increase) and 2022.
- There was a lengthy discussion regarding this topic including but not limited to; comparing indexes from 2014-2022, future consistent rate increases, what the letter to the members should include, future capital improvement funding, an average bill of \$136.63 would increase about \$14 a month, core expenses have gone up around 30%.

- The Board should be prepared to vote on rate increases at the next board meeting and approve a letter to the members. It is highly recommended that all Board members be present at the next board meeting.

**Report on Operations:**

**Tanner Hiers**

- **Cross Connection Control Program & Ordinance:** Tanner provided an example from State Water Resources Control Board of a Small Water System Cross-Connection Control Ordinance and a Small Community Water Systems Cross Connection Survey Summary Form. We have to approve an ordinance, put it into the by-laws and approve the change to the by-laws before we can send out the Cross-Connection Control Survey.
  - Greg moved to adopt the Cross Connection Control Ordinance and survey. Maurice seconded – 6 ayes
- **Deer Park Pipeline Replacement:** Piazza Construction stated that there were delays with other jobs so now they are submitting the Encroachment Permit to the county this Friday. Several board members found this not acceptable, and they should not give us information that is not correct.
- **THM Removal System:** Hans Smith Construction is out on vacation in September and will schedule it for second week of October. After installation, we will still have to deal with the 60% removal guarantee which will be harder to do when the TTHM's are at a lower level but it should be fine.
- **Lake Levels:** The lake levels are at 78% as of last Wednesday.

**Confirm Future Meetings:**

- Next Meeting – Thursday, October 26, 2023, 6:30 pm

Meeting adjourned at 7:55 pm.

Respectfully submitted by: Shannon Damonte