



Howell Mountain Mutual Water Company

Board Meeting Minutes Wednesday, April 26, 2023

Located at the HMMWCO Office – 1100 Friesen Drive, Angwin, CA 94508

Call to Order: 6:37 pm

Frank Dotzler

- Board Members Present: Frank Dotzler, Dave Wesner, Nikki Callnan, Maurice Helmer, Greg Desmond, Jesse Clifton, Craig Cazet
- Board Members Absent: NONE
- Employees Present: Tanner Hiers, Shannon Damonte
- Community Members Present: NONE

Approval of Agenda:

All Board Members

- Jesse moved to approve the Agenda; Dave seconded – 7 ayes

Approval of March 29, 2023, Minutes:

All Board Members

- Jesse moved to approve the March 29, 2023 Minutes; Craig seconded – 7 ayes

Public Comments: None

March 2023 Financial Reports:

Shannon Damonte

- Financial Reports were provided. Income was under projected budget by \$4,789 for the month and under \$14,556 for the year. General and Administrative expenses were over projected budget \$2,135 for the month and over \$1,304 for the year. Operating expenses were under projected budget by 5,930 for the month and under projected budget \$11,766 for the year.

Approval of the March 2023 Financial Reports:

- Maurice moved to approve the March 2023 Financial Reports; Jesse seconded – 7 ayes

2023 Budget Adjustments:

Tanner Hiers

- Tanner went over some items that were underbudgeted such as payroll taxes, Government fees, Workman's Comp., utilities, etc; as well as some items that were overbudgeted such as watershed maintenance and distribution. It was agreed that these items didn't affect the bottom line and it was not necessary to get the Board's approval to adjust these items. There was discussion regarding the possibility of getting VOIP phones.

Nomination of Board Officers:

All Board Members

- Dave moved to keep existing officers in the current positions. Jesse seconded – 7 ayes

Customer Communications: NONE

Shannon Damonte

- **THM Removal System:** We started the assembly and installation process last week. The contractor found that there were many missing parts like bolts, cables and turnbuckles. There was also holes not drilled in spots. Then it was discovered that the VFD was changed to a 480 volt whereas the last one that was sent in the damaged control box was for either a 240 or 480 volt. We have Delta Power 240 -3 phase. It was apparently a miscommunication with the project manager. We had to have 2 days of the divers here instead of one. We will now have to send it back again. Everything else is installed.

It was suggested that Tanner ask them about the possibility of a phase converter and what the annual cost of running it would be. He should also document everything the best he can. Tomorrow he will try and get the timeframe sorted out.

- **Leaks:** During the snow event in there was a main break on Lukens and DPK Rd. which we fixed. Then several weeks later a customer called with low pressure on Lukens-DPK and said it had been like that since the snow event. Since it was so wet, we had to wait until it dried out to locate it. Then Dale Withers called to inform us of a leak behind McReynolds which is where our main goes from the corner of Eastern to DPK Rd. We were then able to fix it.
- **Watershed:** Tanner is planning of tackling some of the tree work in the watershed in a few weeks. He and one of the operators are taking a D3 class and Tanner has to do five reports in the upcoming weeks.

Confirm Future Meetings:

- **Next Meeting - Wednesday, May 24, 2023, 6:30 pm**

Meeting adjourned at 7:32 pm.

Respectfully submitted by: Shannon Damonte