



Howell Mountain Mutual Water Company

Regular Meeting of the Board of Directors Meeting Minutes Thursday, April 25, 2024

Located at the HMMWCO Office – 1100 Friesen Drive, Angwin, CA 94508

Call to Order: 6:40 pm

Dave Wesner

- Board Members Present: Dave Wesner, Jesse Clifton, Nikki Callnan, Greg Desmond, Craig Cazet, George Taylor, Lee Tetz
- Board Members Absent: NONE
- Employees Present: Tanner Hiers, Shannon Damonte
- Community Members Present: NONE
- Welcome to the new Board Members George Tayler and Lee Tetz. Introductions were made.

Approval of Agenda:

All Board Members

- Greg moved to approve the Agenda; Jesse seconded – 7 ayes

Approval of March 20, 2024, Minutes:

All Board Members

- Jesse moved to approve the March 20, 2024 Minutes; Craig seconded – 7 ayes

March 2024 Financial Reports:

Shannon Damonte

- March Financial Reports were provided.
- March Financial Report: Income was \$48,436 for the month (under the projected budget by \$7,410) and \$142,797 for the year (under the projected budget by \$8,819). General and Admin expenses were \$11,757 for the month (under projected budget by \$3,003) and \$36,297 for the year (under projected budget by \$2,827). Operating expenses were \$29,783 for the month (under projected budget by \$1,420) and \$107,319 for the year (over projected budget by \$517).

Approval of the March 2024 Financial Report:

- Jesse moved to approve the March 2024 Financial Report; Greg seconded – 7 ayes

Customer Communications/Public Comments:

Shannon Damonte

- Jagodinka Alimpic wanted to appeal the decision of the Board regarding her leak. I told her she could come to this meeting, but she did not.
- Shannon drafted a “Leak Adjustment Letter” to go with the Leak Adjustment Form that outlines the policy. She will e-mail both to the Board prior to the next meeting.

2024 Board Officer Appointments:

All Board Members

- Craig nominated Dave for President; Greg seconded – 7 ayes
- Greg nominated Jesse for Vice President; Nikki seconded – 7 ayes
- Greg nominated Nikki as Secretary; Jesse seconded – 7 ayes
- Jesse nominated Greg as VP Finance/Treasurer; Dave seconded – 7 ayes

Fema Funding Received-Deer Park Pipeline Project:

Shannon Damonte

- We received the check from FEMA/CalOES for the Deer Park Pipeline Project. As, FDIC only insures up to \$250,000 per entity, we need to decide where to put the funds for the 3-4 months it will take to do the job. It was suggested that we look into high yield savings accounts so we can receive interest from it. Shannon will check with different banks to find out the interest rates and if they are FDIC insured. Suggested banks are: Umpqua, Capital One, Vanguard, AMEX, Charles Schwab, VIO, EVER.

Report on Operations:

Tanner Hiers

- **TTHM Removal System:** The electrician that came with the contractor didn't have a Megometer which checks the resistance on outer insulation part of the wiring. Tanner will hire a local electrician to do the final megometer reads for the startup checklist. There were issues with starting up the VFD as it wasn't programmed correctly but Tanner reprogrammed it and now the blower and aerator are working correctly. The instructions for startup states that there is a ground wire, but the system was not designed with a ground wire in the plans. Cleanwater 1 will get back to Tanner tomorrow. He has been talking to the back of the house people rather than the front people as they know more about the system.
- **Distribution:** A PRV failed on Staples Ridge. Tanner replaced the pilotry. All 4 of the PRV's have the pilot valves replaced. We didn't know that some PRV's existed until after the fires. We do weekly PRV rounds and keep a close eye on them. We are continuing to map all of the valves in the system.
- **Treatment Plant:** Now that we have a new production meter, it is the baseline for the other 7 meters, which are off. They need to be certified and scientifically calibrated. This will cost a few thousand dollars.
- **Deer Park Pipeline Replacement Project:** Piazza Construction is planning to start the project on May 15th.
- **10-year Plan:** Tanner has a good idea of what a 10-year plan would look like for HMMWC. After reviewing the budget from the last several years, he wants to see us cash flow positive. How much money would it take to get more water? The best way to get more water is to get a decant tank and sludge removal system so Lake Orville can be used.
- **Wells:** The wells are in good shape. Tanner did an aquifer test where you get the static level, and after turning the pumps on get reads every 30 minutes for 4 hours, turn off the pumps then get reads every 30 minutes. During the drought when we were using the wells almost every day, we were producing about 2.5 million gallons a month.
- **Lake Levels:** Lakes are at 100% capacity.

Confirm Future Meetings:

- Next Meeting – Thursday, May 30, 2024, 6:30 pm

Meeting adjourned at 8:25 pm.

Respectfully submitted by: Shannon Damonte