



Howell Mountain Mutual Water Company

Annual Meeting of the Board of Directors Meeting Minutes Wednesday, March 29, 2023

Located at the HMMWCO Office - 1100 Friesen Drive, Angwin, CA 94508

Call to Order: 6:31 pm

Frank Dotzler

- Board Members Present: Frank Dotzler, Dave Wesner, Nikki Callnan, Maurice Helmer, Greg Desmond, Jesse Clifton, Craig Cazet
- Board Members Absent: NONE
- Employees Present: Tanner Hiers, Shannon Damonte
- Community Members Present: NONE

Approval of Agenda:

All Board Members

- Jesse moved to approve the Agenda; Dave seconded - 7 ayes

Approval of February 23, 2023, Minutes:

All Board Members

- Maurice moved to approve the February 23, 2023 Minutes; Dave seconded - 7 ayes

Public Comments: None

February 2023 Financial Reports:

Shannon Damonte

- Financial Reports were provided. Income was under projected budget by \$5,856 for the month and under \$9,821 for the year. General and Administrative expenses were over projected budget \$1,265 for the month and under \$831 for the year. Operating expenses were right on budget for the month and under projected budget \$5,836 for the year.

Approval of the February 2023 Financial Reports:

- Maurice moved to approve the February 2023 Financial Reports; Greg seconded - 7 ayes

2023 Budget Adjustments:

Tanner Hiers

- This was tabled until next meeting.

2023 Board Elections:

All Board Members

- There were only 60 ballots that were returned out of 452 mailed out. Therefore, the Board has to decide on the outcome as a quorum was not met.
- Maurice moved to reinstate the current incumbents. Jesse seconded - 7 ayes

Customer Communications: NONE

Shannon Damonte

MISC:

- Dick Crain took a fall and is in serious condition at the hospital. Shannon will call the hospital and if he is still there will send flowers.
- Our neighbor who is a website designer has proposed that we make our website “accessibility compliant” to avoid litigation. The cost of the software is \$490 a year and the installation fee is \$150.

Maurice moved to set it up for annual, Dave seconded – 7 ayes

- There is an article in the Napa Register regarding the Groundwater Study if anyone is interested in reading it.

Report on Operations:

Tanner Hiers

- **IFB:** There is a bid committee meeting after this meeting is adjourned.
- **FRSN:** Our neighbor at 955 Friesen came by to complain about low water pressure. We investigated and thought it was on their side with a potential cross connection. They looked for leaks and spent many hours with their maintenance person and Dave Wesner. After about a week, Tanner discovered that the little booster pump in the bay next to the large distribution pumps had faulted. Tanner was told by Karl that the only people on that 1 ½” line was Dick Crain, Dice and Hogan. This was incorrect as FSN-955 is on that line and Hogan is not. This was nobody’s “fault,” but a system failure (error) and it is Tanner’s thought that we should compensate them a (perhaps \$500) as they have to pay the maintenance guy and Dave. It was suggested that we find out how much this would be before we issue them a credit.
- **THM Removal System:** The Divers and crane are booked for April 25th to install. It will be about a week to do the construction and there will be a few months of it running before they perform tests for the warranty. Tanner saved about 3k by pulling the wire himself. TOC’s are still high in the lakes even though they are full. We will still have to pay close attention to the TOC’s and run the wells to keep the levels down.
- **Leaks:** During the snow event in Feb and the recent cold weather there were a lot of trees down in Angwin and we found several significant leaks on the customer’s side. There was also a leak on our main, by Lukens PL. The board told Shannon to deal with the leak adjustments through the regular formula of: total usage with leak less the average/2 = leak adjustment. We need to keep it standard for all customers.
- **Watershed:** The tree damage in the watershed is significant. There are several blocking the road up to Newton. Granite has a tree that might fall on a pipe. We will need to clear the spillways first then look to see what the next priority is. Tanner feels like it will be a good 10 days of work. Dave and Greg offered to help.

Confirm Future Meetings:

- Next Meeting – Wednesday, April 26, 2023, 6:30 pm

Meeting adjourned at 7:34 pm.

The Bid Committee had a separate meeting following the regular meeting to discuss contractor bids.

Respectfully submitted by: Shannon Damonte