



Howell Mountain Mutual Water Company

Annual Meeting of the Board of Directors Meeting Minutes Wednesday, March 20, 2023

Located at the HMMWCO Office - 1100 Friesen Drive, Angwin, CA 94508

Call to Order: 6:36 pm

Frank Dotzler

- Board Members Present: Frank Dotzler, Dave Wesner, Nikki Callnan, Maurice Helmer, Greg Desmond
Jesse Clifton, Craig Cazet
- Board Members Absent: NONE
- Employees Present: Tanner Hiers, Shannon Damonte
- Community Members Present: Graham and Margaret Baskerville

Approval of Agenda:

All Board Members

- Greg moved to approve the Agenda; Jesse seconded - 7 ayes

Approval of February 21, 2024, Minutes:

All Board Members

- Greg moved to approve the February 21, 2024 Minutes; Dave seconded - 7 ayes

February 2024 Financial Reports:

Shannon Damonte

- February Financial Reports were provided.
- February Financial Report: Income was \$48,325 for the month (under the projected budget by \$640) and \$94,361 for the year (under the projected budget by \$1,410). General and Admin expenses were \$11,984 for the month (under projected budget by \$1,936) and \$23,283 for the year (under projected budget by \$1,082). Operating expenses were \$45,080 for the month (under projected budget by \$853) and \$77,536 for the year (over projected budget by \$1,937).

Approval of the February 2024 Financial Report:

- Maurice moved to approve the February 2024 Financial Report; Craig seconded - 7 ayes

Customer Communications/Public Comments:

Shannon Damonte

- Jagokinda Alimpic (BRK-090) would like to petition the board for a leak adjustment. I informed her that she was given a \$331.90 leak adjustment for the same property in April of 2023 and that you could only get an adjustment once every three years. She stated that she did not know about the leak and that she should be given special consideration because her meter is so far away for her property, and she is a very good customer and pays her bills on time every month.

- The Board is sympathetic to her issue, but the board needs to stick with the policy and be consistent with all members. We cannot change the rules for certain members. It may be time for her to replace the line coming down the hill from the meter. It was suggested that we may consider sending out an “awareness” flyer informing all members that it is their responsibility to catch leaks early, with possibly some helpful suggestions.
- Greg moved to decline to give Mrs. Alimpic a second leak adjustment for the property within the 3-year timeframe. Jesse seconded – 7 ayes
- Adu Worku (SKY-280) claimed he had a leak but upon receiving the Leak Adjustment Form back from him, he stated on the form that a faucet was left partially open and so therefore it was not a “leak.” He requested that we bring the issue to the Board. Since this is not a leak there was no discussion necessary.

Public Comments:

Shannon Damonte

- Regarding the leak issue, Graham Baskerville mentioned that his system at Crestmont, which has 35 connections, uses Eye on Water. The system and users can log on to an app to find out usage and flow data. This way they can monitor their usage and can be notified if a leak occurs. There was some discussion about this, and Tanner will do some research on Eye on Water. There is also a device called Flume that customers can purchase and install on their meter to monitor their usage and flow. We have recommended this to several customers that have had leaks or are absentee owners. There is a need for internet or cell service to use this device so it may not be available to use in all locations in Angwin or Deer Park.
- Graham also wanted to inquire about how HMMWC dealt with The Drought Contingency Plan. Tanner explained how we approached it.

2024 Board Elections:

Nominating Committee - Jesse Clifton/Greg Desmond

- The ballots were counted. There were 440 ballots mailed out and 77 were returned. That was a 17% response. We needed 145 ballots back for a quorum which would be 33%. The two candidates with the most votes were George Taylor and Lee Tetz.
- Jesse moved to appoint George Taylor and Lee Tetz to the Board of Directors; Dave seconded – 7 ayes
- Jesse has agreed to contact all three candidates and inform them of the results, the next meeting and thank them for their willingness to serve their community and our organization.

Report on Operations:

Tanner Hiers

- **TTHM Removal System:**

Tanner has negotiated with CleanWater 1 and is having them specifically state on the change order the TTHM removal guarantee and confirm that if we do the start up ourselves it will not affect the warranty and removal guarantee. The electrician will be here to do the surge protection for the whole plant for \$2000 (this will protect the production meters, etc.) and he will be scheduled do the surge protection first and be here during start-up, verifying relays and different items on the start-up punch list.

Tanner gave a quick explanation, to the community members present, about the TTHM removal equipment.

- **Cross Connection Control Program:** We are a bit ahead of schedule as the Cross-Connection Control Policy Handbook was adopted December 19, 2023, effective July 1, 2024, and we will have to have our program implemented and solid by July 2025.

- **Operators:** Our operators are getting better trained and have been getting more done such as creating an Operations Plan Manual and Valve Identification Book, doing preventative maintenance, exercising and painting valves, burn piles, etc. Our Shift Op, Colby Campbell, has gotten his Backflow Certification and has started taking classes to get his D3. Tanner has been teaching him how to repair the backflows as they don't teach that to you in the class.
- **10-year Plan:** Tanner has been finally able to get a grasp on the financial situation and the issues at HMMWC and has a better idea of where things are going in regards to creating a 10-year plan. He will be looking into starting a plan. Top three issues: secure more water, more finances, and funding. We should always be looking for different and rotating funding opportunities.

In Closing: The Board and Staff would like to thank Frank Dotzler and Maurice Helmer for their many years of dedication, support, leadership and service to HMMWC and their community. They are much appreciated and will be missed. Best wishes to them!!!

Confirm Future Meetings:

- **Next Meeting - Thursday, April 25, 2024, 6:30 pm**

Meeting adjourned at 7:48 pm.

Respectfully submitted by: Shannon Damonte