



Howell Mountain Mutual Water Company

Board Meeting Minutes Thursday, February 23, 2023

**Located at the HMMWCO Office – 1100 Friesen Drive, Angwin, CA 94508
& ZOOM**

Call to Order: 6:34 pm

Frank Dotzler

- Board Members Present: Dave Wesner, Maurice Helmer, Greg Desmond
- Board Members Present on ZOOM: Frank Dotzler, Nikki Callnan
- Board Members Absent: Craig Cazet, Jesse Clifton
- Employees Present: Tanner Hiers, Shannon Damonte
- Community Members Present: NONE

Approval of Agenda:

All Board Members

- Greg moved to approve the Agenda; Dave seconded – 5 ayes

Approval of January 18, 2023, Minutes:

All Board Members

- Greg moved to approve the January 18, 2023 Minutes; Nikki seconded – 5 ayes

Public Comments: None

January 2023 Financial Reports:

Shannon Damonte

- Financial Reports abbreviated due to budget being approved tonight.

Approval of the January 2023 Financial Reports:

- Maurice moved to approve the abbreviated January 2023 Financial Reports; Dave seconded – 5 ayes

2023 Budget Review:

Tanner Hiers

- The header needs to be changed to 2023. Tanner went over a few key points listed below.
- He left the income the same as last year. He increased the payroll category to include a 4% increase. He put \$5000 towards engineering as he would like get plans drawn up for a decant system (last year we used 0 for engineering). Chemicals were increased from last year to 26,000 and water analysis and testing also up to 16,700. Dams and watershed increased to \$18,000 because of all the trees and the measuring device for Cooksley. He budgeted \$65,000 for distribution as we need to re-surface Deer Park Tank. We were under budget on Operating and Gen and Admin expenses for 2022 so he lowered them a bit for 2023. Last year we were on a tight budget and this year he tightened it even more.

Approval of the 2023 Proposed Budget:

All Board Members

- Maurice moved to approve the 2023 Budget Proposal; Dave seconded – 5 ayes

2023 Board Elections:

Shannon Damonte

- There are two people interested in running in the election. We will need updated bios from Nikki and Craig, and we are waiting to get the application and bio from Lee Tetz. Scott Whitacre has submitted his information.

Customer Communications: NONE

Shannon Damonte

MISC:

- St. Helena Living is starting a new magazine called Angwin Living, and the person reached out to Tanner to see if we were interested in "sponsorship" or advertising or perhaps being a feature in it. She also reached out to Nikki at NBC pottery. She wanted to set up a meeting or come to discuss it with the board. Frank said he would talk to her.

Report on Operations:

Tanner Hiers

- **IFB:** The due date was today, and we received 3 contractor bids. They will be opened in separate meeting (after the regular meeting) with the Bid Committee. The Bid Committee is Frank Dotzler, Dave Wesner, Tanner Hiers and Shannon Damonte.
- **Bremer Easement:** We went to the county recorder and got a map that showing the property belonged to the Schultz's (referenced in an old easement) but there was no parcel number at that time and the map is a bit disproportionate. We need to do some title work to find out for sure. Greg can help Tanner with that and call John Tuteur or John Webb.
- **THM Removal System:** The equipment is now here and ready to install. Han Smith will schedule the divers and give us the final date for installation.
- **State Grant Funds:** The state is starting a new program to try and help with water systems to the tune of 130 million a year until 2030. They are trying to figure out how to get the money to the systems. Tanner is thinking we will be able to receive funds due to our MCL violations in The Human Right to Water (HR2W) criteria -Bill AB 685.
- **Leaks:** There was a leak in Nikki's front yard that was significant. Tanner found another valve so he didn't have to shut off a lot of people to fix it. There was also a leak at BRK-276.

Confirm Future Meetings:

- **Next Meeting - Annual Meeting, Wednesday, March 29, 2023, 6:30 pm**

Meeting adjourned at 7:08 pm.

The Bid Committee had a separate meeting following the regular meeting to open the submitted Contractor Bids.

Respectfully submitted by: Shannon Damonte