



Howell Mountain Mutual Water Company

Board Meeting Minutes Wednesday, February 21, 2023

Located at the HMMWCO Office - 1100 Friesen Drive, Angwin, CA 94508
Also, via ZOOM - Meeting ID: 875-994-4007 - Password: Howell1100

Call to Order: 6:30 pm

Frank Dotzler

- Board Members Present: Frank Dotzler, Dave Wesner, Nikki Callnan, Greg Desmond
- Board Members Absent: Maurice Helmer, Jesse Clifton, Craig Cazet
- Employees Present: Tanner Hiers, Shannon Damonte
- Community Members Present: NONE

Approval of Agenda:

All Board Members

- Greg moved to approve the Agenda; Dave seconded - 4 ayes

Approval of January 26, 2024, Minutes:

All Board Members

- Greg moved to approve the January 26, 2024 Minutes; Dave seconded - 4 ayes

January 2024 Financial Reports:

Shannon Damonte

- January Financial Reports were provided.
- As the proposed Budget has not been approved it has not been entered into Quickbooks. The actual income and expenses were presented with the budget information from last year.
- January Financial Report: Income was \$46,046 for the month. General and Admin expenses were \$11,299 for the month. Operating expenses were \$32,457 for the month.

Approval of the January 2024 Financial Report:

- Dave moved to approve the January 2024 Financial Report; Nikki seconded - 4 ayes

Customer Communications/Public Comments:

Shannon Damonte

- Jichul Kim, the customer located at LPR-584, contacted us to see if the Board had made any other decision regarding his leak, after he left the previous board meeting. He was told again that we regretfully could not pay for the repair of his leak or to move his meter. He was given Dennis Watson's number and told to get a quote.

Public Comments: NONE

Shannon Damonte

2024 Board Elections:

Nominating Committee - Jesse Clifton/Greg Desmond

- The nominating committee has found three candidates willing to become members of the HMMWC Board of Directors. The candidates are: Chris Frank, Lee Tetz and George Taylor.
- Dave moved to approve the three candidates; Nikki seconded – 4 ayes
- Ballots will be sent out by February 28th, due back by March 15th and they will be counted on the 18th and 19th. March 20th will be the Annual Meeting and the results will be announced at that time and the Board will vote on the incoming members if a quorum is not met.

2024 Budget Approval:

Tanner Hiers

- Tanner finalized a few “actual 2023” items on the Budget. The previous draft was off by \$2,000 on the 2023 actuals, and now it is only about \$62 off on the payroll taxes. Everything else matches the QB financial reports.
- Dave moved to approve the 2024 Budget Proposal; Nikki seconded – 4 ayes

Report on Operations:

Tanner Hiers

- **Treatment Plant:** Now that we have the production meter installed, we will be working on getting the surge protection for the Treatment Plant. We are waiting for a quote.
- **TTHM Removal System:** The PAX mixer in the tank an electrical malfunction and it took Tanner two weeks to troubleshoot the issue. He was not sure at first if the motor failed but was eventually able to discern that there was a loose wire in the junction box on the side of the tank. Although it was hard to get to, he was able to reconnect the wire. While Tanner was figuring out the PAX mixer issue and exploring options, they (PSI) told him that if we needed to replace the mixer, they would drop the change order.

The current situation is they will drop the \$6000 change order if we do the startup ourselves, which would be <\$1,700>. We still owe them 5% after startup per the contract.

Tanner’s opinion is that there is no real benefit for them to come out and do the start-up (if all of the other terms of the contract are still good) as we did the install ourselves. We would be ok to do this as the electrician will be coming out to do the final startup. We will have to get the startup checklist and make sure we are qualified to do what is entails. We also need to get it in writing that if we do the startup ourselves it does not affect anything in the warranty or the 60% removal guarantee. The timeframe for the 60% removal guarantee is 60 days after startup.

We will be able to run the tank higher as the longer the water is in the tank the better the removal rate of the TTHM’s. After we pass 4 quarters with reduced TTHM’s and no violations we will send out a letter to all of the members regarding the remediation of the long-standing issues with high TTHM’s.

- **Lake Levels:** The lakes are spilling!!!
- **Misc:** Tanner’s 3 -year anniversary with the company was in November. Shannon brought it to the Board’s attention that we should consider giving him a raise. The Board requests that she get the Board his current package information before the next meeting.

Confirm Future Meetings:

- **Next Meeting – Annual Meeting - Wednesday, March 20, 2024, 6:30 pm**

Meeting adjourned at 7:10 pm.

Respectfully submitted by: Shannon Damonte