



Howell Mountain Mutual Water Company

Howell Mountain Mutual Water Company Board Meeting Minutes

Wednesday, February 16, 2022

VIA ZOOM

Meeting ID: 875-944-4007 - Password: Howell1100

Call to Order: 6:33 pm

Frank Dotzler

- Board Members Present: Frank Dotzler, Dave Wesner, Nikki Callnan, Maurice Helmer, Jesse Clifton, Craig Cazet
- Board Members Absent: None
- Employees Present: Tanner Hiers, Shannon Damonte
- Community Members Present: None

Approval of Agenda:

All Board Members

- Dave moved to approve the Agenda; Craig seconded – 6 ayes

Approval January 5, 2022 Minutes:

All Board Members

- Dave moved to approve the January 5, 2022 Minutes; Nikki seconded – 6 ayes

December 2021 Financial Reports:

Shannon Damonte

- Financial Reports were provided. Income was under projected budget by \$1,411 for the month and over \$6,108 for the year. General and Admin expenses were under projected budget by \$2,268 for the month and under \$6,196 for the year. Operating expenses were over projected budget by \$4,727 for the month (due to budget input in the wrong month) and under \$37,702 for the year.

Approval of the December 2021 Financial Reports:

- Maurice moved to approve the December, 2021 Financial Report; Dave seconded – 6 ayes

2022 Budget:

Tanner Hiers

- The proposed 2022 Budget was provided to the Board.
- The Budget was mainly based on the actuals from last year. Last year Caltest was \$6,400 over what was budgeted due to many extra tests that come up every 3 years as well as the lead and copper issues we had. Tanner raised it to \$11,000 for 2022 (2021 was \$9,000). We will need to keep an eye on fuel costs.

Approval of the 2022 Budget:

All Board Members

- Maurice moved to approve the proposed 2022 Budget (with the title changed to 2022); Jesse seconded – 6 ayes

Customer Communications: NONE

Issue with Credit Card Fraud:**Shannon Damonte**

- There was a testing scheme through our website link and the Payeezy Gateway. There were 6 transactions deposited into our account that were not our customers. The total amount was \$123.64. I immediately went on and changed security filters and checked the security of our website. I was able to refund 5 of the transactions except one for \$13.33 of which I was not able to. The activity stopped immediately. There has not been anymore issues.

Report on Operations:**Tanner Hiers**

- **TTHM Removal:** Tanner received the new proposal and signed it. The construction costs were reduced by 8k. The as built shop drawings should be done by the end of March. After those are approved, they will start fabrication. It will take an estimated 5 months before it is installed. (Tanner is thinking it will be shorter than 5 months.) It could take a month after installation to see the results of lowering the TTHM's. The performance guaranty is 2 weeks.
- **Measure A:** The Measure A funding application for the TTHM Removal System was sent to Chris Silke. Chris was optimistic that it would be approved.
- **Drought:** The lakes are now at 85% raw water storage capacity which is better than this time last year. Tanner will continue to work on revising the Drought Contingency Plan. He will work on the percentages and implementation times. 65% in November is ok-65% in June is NOT ok... It will definitely need to be implemented sooner than last year. Stage 1 is Public Education and talking to people about conservation. We will be sending out letters with the election ballots informing customers that the tier rate has been removed BUT we are still in a drought and need continued conservation.

The Board would like to see a chart (or log) of the monthly lake levels for the past 5 years.

- **Linda Falls Terrace above-ground pipe:** Tanner couldn't find any codes regarding above ground pipes on properties. He took photos for the board. The part with dirt on it (berm) is about 12-18" deep and there is about 50 feet of pipe exposed. He will continue to look into this.
- **Production meter:** Tanner received the final e-mail today with the new quote. He wanted to see pictures of the work they have done and make sure it was up to his standards. He will be signing the contract tomorrow.
- **CalOES:** To be able to get FEMA/CalOES funding we need to create procurement procedures to satisfy CA/FED codes.

2022 Board Elections:**All Board Members**

- It was confirmed that Jesse is willing to run again for another term. It was also confirmed that Curtis Sosna is willing to run again. We also have Greg Desmond, Noelle Strouss and George Taylor as prospective members. The results will be at the Annual Meeting on March 30th.
- Nikki is interested in putting it out there on Angwinville - asking people to vote. We never get a quorum although the board does go with whoever gets the most votes. Other suggestions included posters, banner, SASE, putting it on the bills, etc.

Public Comments: NONE**Meeting adjourned at 7:52 pm.****Confirm Future Meetings: Next Meeting - Annual Public Meeting - Wednesday, March 30, 2022, 6:30 pm****** Currently scheduled to be at HMMWC Office, unless something changes. ******Respectfully submitted by: Shannon Damonte**