



Howell Mountain Mutual Water Company

Board Meeting Minutes Wednesday, January 24, 2023

Located at the HMMWCO Office - 1100 Friesen Drive, Angwin, CA 94508
Also, via ZOOM - Meeting ID: 875-994-4007 - Password: Howell1100

Call to Order: 6:34 pm

Frank Dotzler

- Board Members Present: Frank Dotzler, Dave Wesner, Nikki Callnan, Maurice Helmer, Greg Desmond, Jesse Clifton, Craig Cazet
- Board Members Absent: NONE
- Employees Present: Tanner Hiers, Shannon Damonte
- Community Members Present: Jichul Kim - LPR-584

Public Comments:

Jichul Kim a customer at LPR-584 presented an issue with a leak that is most likely under Liparita Avenue. His meter is across the street. He has replaced all plumbing from his house to the street, replaced the irrigation system in the garden and still has a minor leak. He asked for HMMWC's help, suggestions, considerations, advice? He feels like the burden should be shared.

Unfortunately, the HMMWC policy is that it is the customer's responsibility after the meter. In Angwin it is common that meters are not placed on the customer's actual property are even sometimes located quite far away. While the Board is sympathetic to his issue, their hands are tied. Every customer must be treated equally.

The Board's suggestion is that he needs to find a contractor and get a quote. He could put in a lateral and move the meter, but he would be responsible for construction costs. If he did put in a new pipe under Liparita it would be a good idea to put it in a pipe sleeve. HMMWC does have a Leak Adjustment Policy that he can utilize once he repairs the leak.

Approval of Agenda:

All Board Members

- Greg moved to approve the Agenda; Dave seconded - 7 ayes

Approval of November, 2023, Minutes:

All Board Members

- Jesse moved to approve the November 29, 2023, Minutes; Craig seconded - 7 ayes

November & December 2023 Financial Reports:

Shannon Damonte

- November & December Financial Reports were provided.

- November Financial Report: Income was under projected budget by \$10,830 for the month and under \$52,605 for the year. General and Admin expenses were over projected budget by \$590 for the month and under projected budget by \$4,743 for the year. Operating expenses were under projected budget by \$9,819 for the month and under projected budget \$85,606 for the year (which is due to the Deer Park Pipe Replacement Project).
- December Financial Report: Income right on budget (\$3 under) for the month and under \$52,608 for the year. General and Admin expenses were under projected budget by \$539 for the month and under projected budget by \$5,281 for the year. Operating expenses were under projected budget by \$18,445 for the month and under projected budget by \$104,051 for the year (which is due to the Deer Park Pipe Replacement Project).
- We need to consider doing a Financial Audit this year. It is going to be very expensive. Shannon will look into finding a CPA that does audits. Bob Withrow does not do audits.
- Tanner is interested in finding information about HSA's (Health Savings Accounts). It was suggested we call and meet with Patti Katel, our health care broker, as she will be able to give us more information.

Approval of the November & December 2023 Financial Reports:

- Maurice moved to approve both the November & December 2023 Financial Reports; Dave seconded – 7 ayes

Customer Communications/Public Comments: See Above

Shannon Damonte

2024 Board Elections:

Nominating Committee - Jesse Clifton/Greg Desmond

- The nominating committee has come up with 3 confirmed candidates and possibly one other.
- The Board will approve the candidates at the next meeting. Ballots will be sent out by February 28th, due back by March 15th and they will be counted on the 18th and 19th. March 20th will be the Annual Meeting and the results will be announced at that time and the Board will vote on the incoming members if a quorum is not met.

2024 Draft Budget Review:

Tanner Hiers

- Tanner went over the 2024 Budget Draft. We have been consistently ok considering that water sales are down, and expenses continue to climb. We spent the same although we cut back on spending on such things as; doing the Back Flow testing ourselves, less fuel with the new truck, miscellaneous expenses, and doing our own work in the watershed.
- Tanner has a few of the "actual 2023" items to finalize on the Budget. The Board will approve the final Budget at the next meeting.

Report on Operations:

Tanner Hiers

- **Production Meter:** The meter was installed last year, but it is now integrated into SCADA. We can start measuring unaccounted losses. But we now need to get a certified calibration on 2 meters in the plant which should be done every couple of years.
- **THM Removal System:** The current issue is that the company (PSI Water Technologies) who we purchased it from "needs to be made whole" as the change order of \$10,500 to rewire the control panel is still an issue although they changed the contract without our consent. Their final offer is \$5,250. They are stating that they will not come out to finish the project and do the start up and training without a signed change order. Then there is the 60% removal guarantee issue. The Board will be willing to discuss this with the company if necessary. They do not want Tanner to sign anything. They need to finish it, guarantee it and then we will talk about the change order.

- **Deer Park Pipeline Replacement:** Piazza was granted the encroachment permit on January 5th and they are looking to start the project in April.
- **Lake Levels:** The lake levels are at 91% as of last Wednesday.
- **Distribution System:**

There was a leak on BRK that we repaired on Jan 18th.

All hydrants and bollards have been painted and weed eating was done around them. We might need a new hydrant on TYN/WCN as it is probably not repairable. Next, we will paint all the valve heads and exercise the valves. Our plan is to create a map with all of the valves with corresponding numbers and instructions which we can then give to Angwin Fire and CalFire.

The back flow devices have been tested and we have a few that need to be replaced that we won't be able to get repair kits for, and several that failed and need to be repaired.

Confirm Future Meetings:

- **Next Meeting - Wednesday, February 21, 2023, 6:30 pm**

Meeting adjourned at 7:59 pm.

Respectfully submitted by: Shannon Damonte