



Howell Mountain Mutual Water Company

Board Meeting Minutes Wednesday, January 18, 2022

Located at the HMMWCO Office – 1100 Friesen Drive, Angwin, CA 94508

Call to Order: 6:33 pm

Frank Dotzler

- Board Members Present: Frank Dotzler, Nikki Callnan, Maurice Helmer, Greg Desmond, Craig Cazet
- Board Members Absent: Jesse Clifton, Dave Wesner
- Employees Present: Tanner Hiers, Shannon Damonte
- Community Members Present: Scott Whitacre

Approval of Agenda:

All Board Members

- Greg moved to approve the Agenda; Craig seconded – 5 ayes

Approval of December 7, 2022, Minutes:

All Board Members

- Craig moved to approve the December 7, 2022 Minutes; Greg seconded – 5 ayes

Public Comments: None

November & December 2022 Financial Reports:

Shannon Damonte

- Financial Reports were provided.
- November 2022 - Income was over projected budget by \$1,358 for the month and under \$17,836 for the year. General and Admin expenses were over projected budget by \$1,612 for the month and under \$6,187 for the year. Operating expenses were over projected budget by \$5,310 for the month and under \$35,259 for the year.
- December 2022 - Income was over projected budget by \$6,558 for the month and under \$11,279 for the year. General and Admin expenses were under projected budget by \$2,927 for the month and under \$9,114 for the year. Operating expenses were under projected budget by \$14,650 for the month and under \$49,909 for the year.

Approval of the November & December 2022 Financial Reports:

- Maurice moved to approve both November & December 2022 Financial Reports; Greg seconded – 5 ayes

2023 Board Elections:

Election Committee

- Greg Desmond and Dave Wesner are on the committee.
- Nikki Callnan and Craig Cazet terms are ending. They are both willing to run for a second term.
- Suggested timeline is to mail the ballots out by February 17, 2023 and due back by March 17, 2023.
- Annual Meeting will be held on March 29, 2023 and the results will be announced at that meeting.

Customer Communications:

Shannon Damonte

- Mike Hogan is concerned with several dead trees on Friesen Drive across from his new barn and HMMWC Well 1. He has written a letter to the vineyard manager in charge of the vineyard across from his house to see if the trees are on that property. The letter was given to the board members. He is not sure who exactly owns the property -either the vineyard or the Baca's. His concern is that if they fall, they could possibly hit his barn as well as our well and the power line going to the well. He just wanted to inform HMMWC of this issue.

Report on Operations:

Tanner Hiers

- **IFB:** The due date is February 22 but since the next board meeting will be on February 23, we will have to put out an addendum reflecting this on our website. Also, the key dates that are in March will be changed to April.
- **Lake Levels:** All the lakes are now at 100% full!!! Tanner believes that we won't be able to store water in Cooksley for more than 30 days due to our diversion permits. We need to have a measurement device from no-name. He will be looking into a weir and will discuss this again with Wagner & Bonsignore.
- **Watershed:** There have been a lot of trees falling. There is one huge dead pine on the road past Cimarossa that needs to be cut down before it falls into the vineyard. We have two contractors bidding on that one. There are probably close to 100 trees down, and about 15 we will need to cut down. We will also need to do a lot of burn piles. Firewise will be coming to do work above Friesen above Deer, Fawn and Cookley, but that won't be until later this year or even next year.
- **Bremer Fire Flow Situation:** It appears that they want to put their fire suppression system on the hydrant line which is not metered. It has a meter which will register that it has been used but won't measure how many gallons or cubic feet of usage. We need to make a policy for this. Tanner's suggestion would be to have them upgrade to a 2" meter.
- **THM Removal System:** Tanner gave the board an e-mail regarding the equipment. The control box with the VFD was damaged in shipping and was shipped back. It may be three weeks until it is repaired and shipped back to us. Tanner will find out. The aerator also needs to be rewired to a three-phase application and not a two-phase as it is currently.
- **Capital Improvements:** Suggested Capital Improvements Projects for the near future include:
 - Surge Protection for the Treatment Plant
 - Measuring device for trench from No-Name to Cooksley
 - Deer Par Tank Restoration
 - Deer Lake Dam Valve (need a diver to fix intake and buoy)
 - PRV Repair Kits
 - Backwash Decant Tank - (very important as Orville is 17,671,000 gallons that we should be using).
 - HMMWC needs to create a 10-year Capital Improvement Plan.

Confirm Future Meetings:

Next Meeting - Thursday, February 23, 2022, 6:30 pm

Meeting adjourned at 7:29 pm and went into closed session.

- Maurice moved to give to a 10% raise to Tanner Hiers retroactive to hire date anniversary.
Greg seconded - 5 ayes

Closed Session adjourned at 7:43 pm and Regular Meeting adjourned at 7:44 pm.

Respectfully submitted by: Shannon Damonte