



Howell Mountain Mutual Water Company

Howell Mountain Mutual Water Company Board Meeting Minutes

Wednesday, January 5, 2022

VIA ZOOM

Meeting ID: 875-944-4007 – Password: Howell1100

Call to Order: 6:33 pm

Frank Dotzler

- Board Members Present: Frank Dotzler, Dave Wesner, Nikki Callnan, Maurice Helmer, Craig Cazet
- Board Members Absent: Jesse Clifton
- Employees Present: Tanner Hiers, Shannon Damonte
- Community Members Present: None

Approval of Agenda:

All Board Members

- Dave moved to approve the Agenda; Maurice seconded – 5 ayes

Approval November 17, 2021 Minutes:

All Board Members

- Dave moved to approve the November 17, 2021 Minutes; Nikki seconded – 5 ayes

November 2021 Financial Reports:

Shannon Damonte

- Financial Reports were provided. Income was under projected budget by \$16,717 for the month and over \$7,320 for the year. General and Admin expenses were under projected budget by \$1,737 for the month and under \$3,928 for the year. Operating expenses were under projected budget by \$6,180 for the month and under \$43,305 for the year.

Approval of the November 2021 Financial Reports:

- Maurice moved to approve the November Financial Report; Dave seconded – 5 ayes

Customer Communications:

- RE: Linda Falls Terrace Lots (APN# 024-282-023-000/024-282-010-000) with above-ground main. Jeff Veness (Real Estate Broker for properties) has requested that we bury the line.
 - There is currently a berm with railroad ties on part of the property. The issue was discussed. This would be very expensive and would set a precedent for future issues regarding above-ground mains of which there are several on our system. This should be an issue between the seller and buyer of the property and not HMMWC. The Board would be happy to discuss the issue with the property owner. Tanner will look into the legalities and take some pictures of the property.

- RE: Alicia Venegas at SKY-310 is requesting that we relocate her meter to the side of her garage. She said she spoke with Karl several years ago and was under the impression that we would pay for it.
 - She may relocate her meter, but it would be to the right of way on the street below her property and not next to her garage. She would also be responsible for all construction costs to do so.
- RE: Linda Falls Terrace Water Supply Contract
 - Bruce Anderson from LFT had a few minor changes to the Water Supply Contract. These changes were read to the Board. The Board agreed to the edits on the contract.

TTHM Removal:

Tanner Hiers

- Tanner received the final quote for PAX Powervent and Aeration system PSI Technologies for \$103,000 which will be good for 90 days. They will be more parts necessary as it will need to be installed while the tank is online. These parts will be put into the construction side of the bid. Tanner is still hoping to lower construction costs now that he received an itemized quote for \$75,980. They are giving us a Performance Guaranty of 60%.
 - *Dave made a motion to move forward with the PAX Powervent/Aeration TTHM system with the quotes received from PSI and Han Smith Construction. Craig Cazet seconded the motion. All were in favor.*

Report on Operations:

Tanner Hiers

- **Unaccounted Losses:** Tanner is getting a revised quote from BWS as the previous quote was for a different brand of meter. Tanner would like to get the Watermaster ABB Meter rather than the Tigermag. It will still be under the approved \$18,000 (\$16,456). Tanner is also going to get a quote for the meter directly from the manufacturer. We could sub out the pipe but it makes sense to have the professionals do it.
- **CTC Organic Removal Program:** As our TOC's (Total Organic Carbons) keep rising, we are going to continue to explore different coagulants to receive optimum organic removal. We are going to do a week trial with another coagulant (CTC) and use a coagulant aid (PAC-Powered Activated Carbon).
- **Drought:** The lakes are now at 82% raw water storage capacity. Last year, at this time they were at 51%. The key will be managing the water so we will have enough for 1, 2 and 3 years. We should lift the moratorium on new connections and the tier rate. We need to revise the Drought Contingency Plan percentages as we put it in place very late last year and we started at Stage 3. Tanner will work on revising the Drought Contingency Plan and get it to the Board before the next meeting.
- **Shift Supervisor:** Shannon will be Distribution Shift Supervisor on Tanner's days off due to both operators not having Distribution licenses. Ryan will be Treatment Shift Supervisor on Tanner's days off due to Shannon's broken ankle. Tanner waived Ryan's experience requirement to be a Shift Supervisor, but wanted to inform the Board that they can decide to not allow him to be one if they choose to.
- **Napa County Department of Environmental Management Inspection:** The inspection went well.
- **Back Flow Testing is done.**

Nominating Committee:

All Board Members

- Nikki and Craig will work on getting prospective Board Members. Curtis Sosna is still willing to be on the Board. Shannon will put a flyer on the bulletin board at the market and put it on the website.

Public Comments: NONE

Meeting adjourned at 7:59 pm.

**Confirm Future Meetings: Next Meeting - Wednesday, February 16, 2022, 6:30 pm
Annual Meeting - Wednesday, March 30, 2022, 6:30 pm**

Respectfully submitted by: Shannon Damonte