



Howell Mountain Mutual Water Company

Howell Mountain Mutual Water Company Annual Member Meeting of the Board of Directors Meeting Minutes

Wednesday, March 30, 2022

Located at the HMMWCO Office - 1100 Friesen Drive, Angwin, CA 94508

Call to Order: 6:36 pm

Frank Dotzler

- Board Members Present: Frank Dotzler, Dave Wesner, Nikki Callnan, Maurice Helmer, Jesse Clifton, Craig Cazet
- Board Members Absent: None
- Employees Present: Tanner Hiers, Shannon Damonte
- Community Members Present: None

Approval of Agenda:

All Board Members

- Jesse moved to approve the Agenda; Craig seconded - 6 ayes

Approval February 16, 2022 Minutes:

All Board Members

- Jess moved to approve the February 16, 2022 Minutes; Dave seconded - 6 ayes

2022 Board Elections:

Nikki Callnan/Craig Cazet

- There were 460 Ballots mailed and 95 returned. We needed 33% (153) for a quorum. There were 4 individuals that counted the votes. The results are as follows:

Jesse Clifton.....78
 Greg Desmond.....64
 Curtis Sosna.....12
 Noelle Strouss.....28
 George Taylor.....11
 Dave Wesner.....74

Nikki moved to accept the 3 highest votes. Maurice seconded. All were in favor. Jesse and Dave were re-elected and Greg Desmond will be the new board member.

- **Nomination of Officers: Dave moved to keep current officers in the same positions. Craig seconded. All were in favor.**
- Nikki agreed to reach out to the prospective members that were not elected.

January and February 2022 Financial Reports:

Shannon Damonte

- Financial Reports were provided.
- January 2022 - Income was under projected budget by \$5,542 for the month. General and Admin expenses were under projected budget by \$2,357 for the month. Operating expenses were over projected budget by \$4,298 for the month.
- February 2022 - Income was under projected budget by \$3,358 for the month and under \$8,899 for the year. General and Admin expenses were under projected budget by \$1,613 for the month and under \$3,970 for the year. Operating expenses were under projected budget by \$8,906 for the month and under \$4,608 for the year.
- Liability insurance went up \$1,553 from last year.

Approval of the January and February 2022 Financial Reports:

- Maurice moved to approve the January and February 2022 Financial Reports; Dave seconded – 6 ayes

Procurement Policy:

Tanner Hiers

- It has come to our attention that we must have an approved procurement policy to receive any State or Federal funding. We had a compliance assessment from CalOes (regarding the funds received for the Glass Fire) and they found that we were not in compliance because we did not have one. Tanner has done a lot of research and has created a 52-page procurement policy (based on Cochella Valley's) that would satisfy the State and Federal requirements and he provided it to the Board.
- There was extensive discussion on this topic. There was some concern about the need for this as we are a small company, and the public bidding process is very specific and difficult. Maurice wants to see about increasing the formal bidding threshold as it seemed too low and restrictive.
- **This topic was tabled until next month.**

Customer Communications:

Shannon Damonte

- Albert Hamilton - Albert came jogging down the road to come here to pay his bill and was confronted by the Hogan's and told he cannot come down the road to the office. The Hogan's seem to think that there is a "use permit" that states that no-one can come to the HMMWC office. We rarely have customers coming to the office. We have a right of way and we don't know why the Hogan's think that they have the authority to be confrontational and tell people that they are not allowed down the road. Karl had mentioned one time that he went to the county and tried to find a "use permit" for the road and was not able to. Dave will ask Greg Desmond to look into this as he knows his way around the county departments and can maybe help us with this issue.
- Jeff Veness - Jeff Veness would like us to do a "Can Serve" letter for a property on Edgemont Lane. We have concerns about this as he is trying to go to the county for a lot line adjustment and the person he asked us to address the letter to is not the person who is the owner of the property. We will try and get ahold of the actual owner of the property and find out if Jeff Veness is authorized to be the "agent" and request this on the owner's behalf.

Report on Operations:

Tanner Hiers

- **TTHM Removal:** Tanner provided the Board the CTC/PAC trial results. UVA(lower is better)/UVT (higher is better). The first section of the report is with not running the well. The PAC will reduce TOC's but not enough to reduce TTHM's to below MCL's.
- **Drought Contingency Plan:** Tanner has revised the Drought Contingency Plan percentages. Jesse brought up a good point that it depends on WHEN we get to a certain percentage not necessarily the percentage itself. It was suggested that when we reach 75%, depending on when that happens, to then decide when to implement the Contingency Plan which is now starting at Stage 1 - 65% raw water storage.
- **Monthly Lake Levels:** Tanner provided the Board with weekly raw water capacity data from 2014-2021.
- **St. Helena Hospital:** Tanner spoke with our State Engineer Representative, Guy Schott, and he mentioned having a discussion with Scott Sandin about the possibility of HMMWC taking over their water system. They are in the hospital business and don't want to be in the water business. Apparently, they are losing money and we are already aware they are having difficulty finding operators. If this was ever going to happen, we would have to run it as a separate system and not connect our distribution to theirs. We would need to use their water sources and their treatment.

Public Comments: NONE

Meeting adjourned at 8:17 pm.

Confirm Future Meetings: Next Meeting - Wednesday, April 27, 2022, 6:30 pm

**** Currently scheduled to be at HMMWC Office, unless something changes. ****

**** Please note that Shannon Damonte will be going to the CalRural Water Convention that week and will not be able to attend. ****

Respectfully submitted by: Shannon Damonte